

# SANTEE SCHOOL DISTRICT PAYROLL DISTRIBUTION

*Updated 11-22-2021*

Paychecks are issued via physical check or direct deposit.

Until further notice, all physical paychecks will be mailed to the employee's home address on file. There will be no paycheck distribution at the District Office.

Instructions on how to update your personal information, including your address are linked below (Pg.6).

- [Click here to review the PeopleSoft "Employee Self Service Guide"](#).

You can view your paycheck statement beginning on the issue date whether or not you have direct deposit. You can sign up for direct deposit via TalentEd.

- [Click here to review issue dates.](#)
- [Click here to access TalentEd.](#)

You can view your paystub online via PeopleSoft by following the link below.

- [Click here to view your paystub and review statement information.](#)

Please contact the Payroll Department with any questions or concerns:

*Sheila White*  
(619) 258-2314

[sheila.white@santeesd.net](mailto:sheila.white@santeesd.net)

*Bridget Claiborne*  
(619) 258-2322

[bridget.claiborne@santeesd.net](mailto:bridget.claiborne@santeesd.net)

*Christine Mendez*  
(619) 258-2312

[christine.mendez@santeesd.net](mailto:christine.mendez@santeesd.net)